

FRIENDS OF THE DEANERY

Deanery CE Primary School
14 Fox Hollies Road, Sutton Coldfield, B76 2RD

Meeting Minutes

Meeting Date & Time	13th January 2025, 7:30pm	Meeting Location	Foxes Building
--------------------------------	---------------------------	-------------------------	----------------

Attendees & Apologies

	Elected	Ordinary	Guests
Attendees	Adam Suter Mark Green Claire Hale Thom Peckett Victoria Linney Dave Rooney Keara Causer Alison Hughes Jenny Wood Cathryn Hewitt Sarah Paxton Kathryn Lloyd Dean Lloyd		
Apologies	Gemma Knight Katie Swann		

Minutes

1. Welcome, Introductions and Apologies.

Adam opened the meeting by welcoming everyone. Apologies as above.

2. Review of previous minutes.

Minutes from the previous meeting (AGM) were agreed and signed off.

3. Action Point Review.

All Action Points from the previous meeting had been completed

4. Financial position

Current Balance - £5632.10

Approx Outstanding Ring Fenced Funds for forthcoming year - £960

Total £4672.10

Operating Float £1500.00

Available Funds - £3172.10

FRIENDS OF THE DEANERY

Deanery CE Primary School
14 Fox Hollies Road, Sutton Coldfield, B76 2RD

Target for YE July 2025 - £7000 for adventure playground donation and £6000 for Christmas panto 2024.

5. Recent Events Review

Christmas Fayre - Friday 13th December

Mark gave a brief review of the event. This was our first Christmas fayre in several years (pre-Covid) and took a different format as it was all outside and ran from 3:30 - 5:00 pm. The event was very well attended despite the damp weather and committee members reported lots of positive feedback from parents.

A profit was made of £1003.80

Mark highlighted that hot dogs, samosas, mulled wine and hot drinks sold well but mince pies and cold drinks were less popular.

The games stalls were well received but more adult help was needed to ensure these ran more successfully. Santa's presence at the Fayre was also a positive addition.

The tombola stand was as popular as ever and it was suggested that next time (and at Deaneryfest), two separate tombola stalls should be run - bottles and chocolate with a 'win every time' price of £3 and £2 respectively.

Christmas Disco - Friday 6th December

Dave gave an overview of the Disco, another successful evening with 335 children attending across both discos, which was the second highest number ever.

A profit of £1675.62 was raised.

It was noted that glow toys sell well but a new addition of santa and elf hats were not so popular. Keara highlighted that football tattoos were very popular.

AP - Dave to add football tattoos to purchases for the next disco.

A brief discussion was had regarding the exit/ entrance procedures in between KS1 and KS2 discos as the new gate system created a bottleneck of parents collecting and dropping off.

AP - Dave/ Thom to liaise with Andy Clarke whether the car park gate can be partially opened to allow pedestrian access for KS2 disco while KS1 collection is via school pedestrian gate.

It was also noted that it was very dark around the gates, especially for the Christmas disco so ideally volunteers with torches could be on the gates to guide people in.

It was also raised that moving forward, it will be checked on the door that parent volunteers are those named on the sign in list. This is to comply with safeguarding and fire procedures.

The shadowing/ handover procedure is going well so far with a new disco team being established throughout the year ahead.

Y3 Carols by Torchlight Refreshments

Adam thanked Cathryn for overseeing this and Emma Taylor for her help. £73 was raised from this event.

FRIENDS OF THE DEANERY

Deanery CE Primary School
14 Fox Hollies Road, Sutton Coldfield, B76 2RD

Coffee Morning - Friday 7th February

AP - Claire to liaise with the coffee morning volunteer team to run this event.

Cathryn Hewitt to begin shadowing to take over coffee mornings from September 2025.

Quiz Night

Potential dates in February/ March to be explored for this event.

Deaneryrocks

A discussion was had regarding potential dates and venues for this event.

AP - Claire to explore the possibility of hosting this at Fairfax - two suggested dates of Friday 28th March and Friday 9th May.

Change Challenge - March

This will run for two weeks from Monday 17th March.

Easter Disco - Friday 4th April

Ice Pop sales to begin after Easter holidays

AP - Claire to liaise with Thom for this.

Deaneryfest - Saturday 28th June

7. Correspondence Received

None

8. Funding Requests

Any Other Business

The meeting was opened for any other business or questions to be raised.

Claire enquired with Thom about the possibility of some more paving around the edges of the PTFA sheds as it gets very wet and muddy, especially in Winter. Victoria shared an opportunity through Wickes of getting some paving slabs donated.

AP - Victoria to investigate how to apply for a donation from Wickes.

School has asked if we would like to sell refreshments during the Junior Duke presentation event on Thursday 10th July. Claire to lead this and organise a team of volunteers.

Other event ideas were discussed including a Colour Run, Bingo Night, Skittles Night, Family Games Night

Next Meeting:

AGM - Monday 3rd March 2025, 7:30pm Foxes Building