FRIENDS OF THE DEANERY

Deanery CE Primary School
14 Fox Hollies Road, Sutton Coldfield, B76 2RD

Meeting Minutes

Meeting Date & Time	Monday 9th November 2026, 7:30pm	**Meeting Location**	Foxes Building, Deanery School

Attendees & Apologies

	Elected	Ordinary	Guests
Attendees	Kathryn Lloyd Mark Green Claire Hale Victoria Linney Cathryn Hewitt Alison Hughes Thom Peckett Katie Swann Adam Suter Dean Lloyd Jenny Wood	Lisa McIntosh Malaaz Elmekki	
Apologies			

Minutes

1. Welcome and Introductions.

Kathryn welcomed everyone to the meeting.

2. Apologies

Apologies were received as above..

3. Review of previous minutes from 2024/25 AGM

These were reviewed, agreed and signed off.

4. Matters Arising

There were no specific actions to complete.

5. Chair's report (Appendix 1) and Treasurer's Reports (appendix 2)

Kathryn shared the Chair's report giving a brief overview of the previous year and gave thanks to everyone involved in organising events. (See attached Appendix 1)

Mark Shared to treasurers report.(see Appendix 2)

Special mentions and thank yous were also given.

6. Election of Officers

In accordance with the Constitution of the PTFA, all current Elected Officers stood down from their roles. The new Officer roles for 2025/26 were elected as follows;

a. Chair - Kathryn Lloyd (year 2)
b. Vice Chair - Victoria Linney (year 6)
c. Secretary - Victoria Linney (year 6)
d. Treasurer - Kathryn Lloyd (year 2)
e. GDPR/ Protection Officer - Cathryn Hewitt (year 6)
f. Safeguarding Officer - Alison Hughes (year 4)

7. Election of Committee Members

The following members were elected for the Committee for 2025/26;

Mr Thom Peckett (School Representative)

Jenny Wood (y3)

Katie Swann (yr3 and yr5)

Dean Lloyd (yr2)

Adam Suter (yr5)

Claire Hale

Mark Green

Malaaz Elmekki(Reception and Y6)

8. Any Other Business

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Date of Next Meeting:

Monday 11th January 2027, 7:30pm

(Appendix 1)

ANNUAL GENERAL MEETING

CHAIR REPORT 2025-2026

It has been a busy and exciting year continuing to raise funds for the Deanery school and its pupils. We have continued to make progress despite losing valuable members as their children moved on to secondary school. We delivered a range of events with the support of our trustees, staff and parents.

Organisational Structure

The PTFA is made up of a small group of parents, along with a school representative, who give up their free time arranging events for our families and community to enjoy and to fundraise for the benefit of our schools' children. At the close of 2025-26 our committee was as follows:

Chair: Kathryn Lloyd
Vice-Chair: Victoria Linney
Treasurer: Mark Green
GDPR: Cathryn Hewitt
Secretary: Victoria Linney
School Rep: Thomas Peckett
Elected Members: Claire Hale
Adam Suter
Jenny Wood
Katie Swann
Alison Hughes
Dean Lloyd

Friends of the Deanery is registered with the Charities Commission (no 1014938) and by law must submit returns and accounts annually. Our accounts are to be compiled this year by our Treasurer Mark Green, and our annual return is ready to be submitted to the Charities Commission following the appointment of roles at the AGM.

Core Events

Event		Profit

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Disco x 3	Alison Hughes and the team delivered 3 discos throughout the year. A firm favourite with the children.	Christmas £1500 Easter £1700 Summer £1582
Springo Bingo Evening	We hosted a family bingo evening; prizes were a variety of easter eggs. This was well attended and was a very enjoyable event.	£608.05
Change Challenge	A popular fundraiser with children collecting loose change. Prize for the winning class donated by PTFA.	£256.00
My Childs art Christmas cards	Thanks to Victoria Linney for organising this as it is always well received by parents.	£312.80
DeaneryFest	A fantastic family fun day with stalls and inflatables. Again, this was a success and this year we had visiting groups perform.	
Coffee Mornings and Uniform	Various members of the team ran multiple coffee mornings throughout the year as well as providing refreshments for multiple school events. Thanks to all those that have helped make uniform sales so successful.	Jan Coffee £111 May Coffee £95 £1160.50 uniform sales over the year.
DeaneryFrost	A fantastic Christmas event where families enjoy seeing Santa and buying Christmas treats.	

2025-2026 What was Funded?

- Panto tickets for reception to year 6
- Christmas event for nursery
- Christmas present for every child

- Ice pop for every child on sports day
- Leavers books for year 6
- DJ for year 6 prom
- Photo booth for year 6 prom
- 3.5K towards future KS2 playground equipment (Ongoing fundraising)

2026-27 Events

All core fundraising dates are booked with DeaneryFrost, November quiz night, 3 discos and DeaneryFest scheduled. Change challenge is to be discussed.

Special Mentions

We have a fabulous and supportive core team on our PTFA. What we deliver would not be possible without them – their dedication and time is hugely appreciated and never taken for granted.
The committee is currently made of trustees working together to ensure the organisation meets its legal responsibilities and to vote on the decisions made. The core group of officers manage the administration of the charity, co-ordinating the event teams, regulatory paperwork and ensuring smooth operations daily.

Victoria Linney, thank you for being Vice-Chair and secretary. Thank you for always reminding me of everything that needs to be done. Your always on the other end of the phone whenever I need a question answered and have helped to make my first year as chair much smoother.

Mark Green, thank you for being treasurer and for everything else you do behind the scenes which a lot of people don't see. Were grateful to still have you as part of this team.

Alison Hughes, thank you for taking over the discos and delivering them so well. The children love the discos, and I know how much work must happen behind the scenes to make them such a memorable event.

Claire Hale, thank you for all that you do to keep things running smoothly. Especially now your time is split between two schools! We are very fortunate to have such an experienced team member still with us.

I also must thank Cathryn Hewitt for running the coffee mornings and helping to make many of the events so successful. Also, a thank you to Katie Swann and Jenny Wood for organising the performances for DeaneryFest which continues to be such an enjoyable event.

Thank you to Adam Suter for continuing to provide the posters for all our events and for ensuring becoming chair was easier, thanks to all the work you have put in over the years.

Thank you to Dean Lloyd for supporting me through my first year as Chair and for being there for Callum when I was too busy.

Our school representative, Mr Peckett Thank you for everything you do, you always go above and beyond for both the PTFA and the school.

Finally, thank you to all our school staff, families and helpers who always support the PTFA in all that we do. The money we raise together is invested into making lasting memories for the children at the Deanery for years to come.

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Moving Forward

Some of the committees' children are nearing the end of their time at the Deanery so we will be looking for people to fill their roles in future, so now would be a great time for people to join the committee in shadow roles and learn how to carry out the job. We have managed to fund a lot this year, and we should be really proud of what we have achieved.

Appendix 2

Treasurer's Report

During the school year, we raised £22,026 from fundraising events and incurred fundraising costs of £12,957. We ended the school year with a positive bank balance of £11,490 prior to donating our pledge and were able to commit a payment of £9,716.

We have noticed an increase in the cost of fundraising events and this has impacted our donation amount to school.

2025-26 PTFA ACCOUNTS.

Opening Balance	£2,422.74
Donations to School	£9,716.00
Fundraising	£22,026.00
Costs of holding Events	£12,957.83
Closing Balance	£1,774.91

Donations to school	**£9,716.00**	**Expenses**	**£218.00**
Ringfenced funds	**£1,262.66**		
Christmas Choc	£366.13	ICO DPA Registration	47.00
Y6 Leavers Books	£516.53	Parentkind Subscription	171.00
Y6 Leavers Disco	160.00		
Y6 Photobooth	220.00		

Accounting Year	**2025-26**
Start Date	1 September 2025
End Date	31 August 2026
Profit / Loss	**-£666.83**