

FRIENDS OF THE DEANERY

Deanery CE Primary School
14 Fox Hollies Road, Sutton Coldfield, B76 2RD

AGM Meeting Minutes

Meeting Date & Time	13 November 2018	Meeting Location	Foxes Centre, Deanery School
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Attendees & Apologies

	Elected	Ordinary	Guests
Attendees	Rebecca Riddell Keara Causer Kirsty Cullen Rachel Flinders Dave Rooney Claire Arrowsmith	XXX	XXX
Apologies	XXX		

Minutes

1. Welcome, Introductions and Apologies.

Bex welcomed everyone to the meeting and all present introduced themselves for the benefit of new guests. Apologies were noted as above.

2. Review of previous minutes.

Minutes from the previous AGM were agreed and signed off.

3. Action Point Review.

The action from the last AGM for all new trustees to be registered with the charities commission was completed by XXX and marked closed.

4. Chair Report

Bex delivered the Chair report as per Appendix 2 of the meeting agenda. Special thanks was given to the previous Secretary and she was presented with flowers for her 17 years hard work and commitment to the PTFA.

It was noted that moving forwards the PTFA have registered with Paypal to support online ticket sales for events. The PTFA will also increase its social media profile to further engage with parents. Bex confirmed that we would welcome new members to come and join us to support with events and help out. It was confirmed that the notice board will become more active and that the Newsletter will be issued once per term.

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5. Treasury Report

Claire Arrowsmith covered the financials in the Treasury Report as per Appendix 3 of the meeting agenda. A question was raised during this for confirmation of ring-fenced funds for the forthcoming year. It was confirmed that funds have been ring-fenced for the Christmas Panto, Selection boxes, Ice pops for sports day and the Year 6 leavers, DJ, books and coach.

6. Election of Officers

The following officers were nominated and elected:

- a. Chair – Rebecca Riddell
- b. Secretary – Keara Causer
- c. Treasurer – Claire Arrowsmith
- d. Data Protection Officer – Ashvir Nandra

7. Election of Committee Members

The following members were nominated and elected:

- a. Sam Isley
- b. Rachel Flinders
- c. Claire Hale
- d. Dave Rooney
- e. Kirsty Cullen (Teacher)
- f. Mark Green

Total active committee member count: 10.

9. Any Other Business

The meeting was opened for any other business or questions to be raised.

Helpers	Bex	The PTFA are looking for helpers to organise something for Mothers' and Fathers' days in 2019. If you are interest please speak to either Bex or Keara. Ideally we would like a group to get together to organise and run with this.
School Thanks	Mrs Lockett	Mrs Lockett gave thanks on behalf of the school to all of the PTFA for the hard work and commitment throughout the past year.
Review of fund provision	Guest	The guest asked if the PTFA review the provision of funds, specifically in paying for the pantomime. It was explained that the ring fenced funds are reviewed each year

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		and voted upon by the active committee members. Mrs Cullen also gave feedback that this event is very much enjoyed and appreciated by all of the children.
Card Reader	Guest	The guest asked if we had considered obtaining a card reader for the PTFA. This was briefly discussed and has been taken away by Mark Greenway as something to consider with Dave Rooney for the future.

Next Meeting: Tuesday 15th January 2019 – Walmley Social Club