

FRIENDS OF THE DEANERY

Deanery CE Primary School
14 Fox Hollies Road, Sutton Coldfield, B76 2RD

Meeting Minutes

Meeting Date & Time	Tuesday 14th June 2022	Meeting Location	Deanery Staffroom
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Attendees & Apologies

	Elected	Ordinary	Guests
Attendees	Adam Suter Mark Green Gemma Knight Alicia Peckett Katie Driscoll Dave Rooney Jenny Wood Kirsty Cullen	Claire Hale Victoria Linney	
Apologies			

Minutes

1. Welcome, Introductions and Apologies.

There were no new attendees at the meeting and no apologies received.

2. Review of previous minutes.

Minutes from the previous meeting were agreed and signed off.

3. Action Point Review.

AP 323 Lighting and Pathway to shed - ongoing - Kirsty

AP 326 Stock take of cupboard - ongoing - to be reviewed before Disco and Deaneryfest, Claire and Victoria to liaise with school to have cupboard access

AP 327 Review and purchase Hi-Vis jackets - ongoing -Victoria and Claire to check and report to Adam

AP 328 - Volunteers for Deaneryfest - ongoing - Booking on PTA-Events is now live and will be monitored - Adam, Mark

AP 329 - Gazebos for Deaneryfest - ongoing - Mark to contact Scout group and arrange loan of tents/ gazebos

AP 330 -Purchase Ice Pops - ongoing - first batch of Ice Pops have been delivered to school for after school sales

AP 331 - Refreshments for Sports Days - ongoing - Dates as follows - Monday 11th July Nursery AM and KS1 PM, Tuesday 12th July - KS2 PM - Claire H can do both PM, other volunteers still needed. Buy stock in advance - Adam/ Mark

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AP 332 - Year Planner for 2022/23 - ongoing - Adam shared a Year Planner with proposed dates for Discos. New events still to be considered and added to the Diary.

New Action Points from the meeting are as follows;

AP333 - Check First Aid kits for stock and to check expiry dates before Disco and Deaneryfest. - Claire and Victoria

4. Financial position

Mark shared a financial update at the meeting:

Current Bank Balance - £2080.12

Outstanding Ringfenced funds - **£1270**

Operating Float of £1500

This leaves available Funds of **-£689.88**

It is hoped that after Summer Disco and Deaneryfest will raise a good amount of funds as these events are usually popular and well attended and good fundraisers.

5. Recent Events Review

There have been no recent events to review since the last meeting.

6. Upcoming Events

Summer Disco Friday 8th Jul

Dave gave a brief update on planning for the Summer Disco, everything is on track.

Tickets go on sale via pta-events on Friday 17th June.

Dave to complete shopping for tuck shop, craft activities and snacks for KS1 disco.

Daneryfest Saturday 9th July

Adam and Mark gave a brief update on planning so far.

Inflatables have all been booked.

Still need to order more tokens and organise raffle tickets and prizes.

Mark and Jenny will speak to local Scout groups to try and source tents, gazebos and BBQs.

Also need to order/ buy BB food

There will be a non-uniform day on Thursday 30th June in exchange for donations towards the Tombolas.

School will email out all flyers/ Event Info this week.

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Kirsty to Contact Little Sutton Primary with regards borrowing a set of stocks for 'soak the teacher'

Nursery/ Reception Induction Evenings Wednesday 22nd and 29th June

Adam and Mark will attend and speak at the meeting.

Claire will also be in attendance on the second hand uniform stall.

2022/23 Events Calendar

Three discos have provisionally been added to the calendar for next year.

Adam shared a new idea of mobile phone recycling to coincide with recycling week in September which also raises money for the school and will look into further details of this.

A Christmas Event was also discussed but ideas TBC.

7. Correspondence Received

There has been no correspondence received.

Mark and Adam still awaiting Bank cards to access the Bank account.

8. Funding Requests

Kirsty shared that the school has provisionally booked the Christmas Pantomime again this year. It is hoped that PTFA will be able to fund part of this as in previous years.

Mark put forward the idea of PTFA funding a new KS2 equipment shed and playground equipment.

Any Other Business

The meeting was opened for any other business or questions to be raised.

Adam shared that Claire Hale had put herself forward as Secretary, the Committee voted unanimously in favour of this position.

Next Meeting:

Tuesday 20th September 2022 7:30