

FRIENDS OF THE DEANERY

Deanery CE Primary School
14 Fox Hollies Road, Sutton Coldfield, B76 2RD

Meeting Minutes

Meeting Date & Time	25th April 2023, 7:30pm	Meeting Location	School Staffroom
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Attendees & Apologies

	Elected	Ordinary	Guests
Attendees	Adam Suter Mark Green Claire Hale Victoria Linney Cathryn Hewitt Kirsty Cullen Gemma Knight Jenny Wood		
Apologies	Hannah Barnwell Dave Rooney Baldeep Mangat Alicia Peckett Katie Swann		

Minutes

1. Welcome, Introductions and Apologies.

Adam welcomed everyone to the meeting. There were no new attendees so introductions were not needed.

2. Review of previous minutes.

Minutes from the previous meeting were agreed and signed off.

3. Action Point Review.

All previous Action Points had been completed.

There is 1 Outstanding Action Point AP323 regarding new Lighting and Path to the shed, this is still ongoing.

4. Financial position

£8,169.63 Current Bank Balance

£1034.00 Ringfenced Funds for Year 6 events.

Total £7,135.63 plus £1500 Operating Float

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Funds Available £5,635.63

Mark was hopeful this might be doubled by the end of the School Year with a busy term of events ahead.

5. Recent Events Review

Coffee Morning

This was a successful morning despite only a few parents attending. Several parents dropped in for 'take away' cakes and to see the pre-loved uniform available. £100 profit was raised from a mix of cash and card payments.

Claire thanked everyone involved who baked cakes and helped to set up so efficiently.

Pre-Loved Uniform

These items continue to sell well through the Facebook page, coffee mornings and other events such as parents evening. There is a waiting list for many bigger size jumpers and cardigans, we will put a request out to parents towards the end of term for any good quality donations of clothes.

Pens

We are continuing to sell these from the Key Stage 2 playground for Years 4-6 on Tuesdays and Thursdays for 50p each. This is much cheaper than the RRP.

Easter Disco

This was another successful event, generating a total profit of £1,494.57.

The Committee felt this had been one of the most successful Discos in a while, aided by a number of different factors including;

- more focussed roles for volunteer parents and a reduction in numbers of volunteers
- a larger core group of the 'Disco team' in attendance who are very familiar with their roles
- splitting craft and Tattoo/ nail areas into two different rooms
- an excellent DJ.

A total of 377 attended which shows the popularity of the event and the majority of tickets are now through online sales which helps greatly with admin procedures.

The team thanked everyone involved in the Easter Disco.

6. Upcoming Events

May 2nd - 23rd Penny Races - counting to take place in the staffroom on Tuesdays 9th, 16th, 23rd for anyone who is available to help.

AP340 - Penny Races - Paperwork to be sent to parents, coin bags to go home with children, money to be banked weekly

May 19th - 9:00- 10:30 Coffee Morning/ Pre-Loved Uniform Sale

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AP341 - Claire to create Flyer and circulate to parents, organise core of helpers and bakers

May 19th 7:00 - 10:30 Quiz Night

AP342 - Mark/ Adam to organise Quiz games, purchase drinks, etc ahead of Quiz night

June 13th 7:30 PTFA Meeting

July 8th Deaneryfest

AP343 - Mark to create a Deaneryfest Whatsapp group for anyone who would like to get involved and a Flyer advertising space for stalls.. Also to set up volunteer roles on pta-events.

Alison Rooney has agreed to lead on organising Raffle prizes for Deaneryfest.

July 14th Summer Discos

DJ is booked, Claire and Dave to run through dates for ticket sales as per usual.

Notes for next Disco - water to be provided for volunteers, set up prior to Disco starting, more jugs needed for drinks, Bourbon biscuits are a favourite with children!

Claire spoke briefly about providing refreshments for Sports Days and Year 6 productions but will email Kirsty for further details.

AP 344 - Claire to liaise with Kirsty/ Year 6 staff regarding refreshments

7. Correspondence Received

None

8. Funding Requests

No further Funding Requests.

We have an ongoing request of £25000 donation towards the KS2 playground development.

Any Other Business

The meeting was opened for any other business or questions to be raised.

N/A		

Next Meeting:

13th June 2023, 7:30pm