

# FRIENDS OF THE DEANERY

Deanery CE Primary School  
14 Fox Hollies Road, Sutton Coldfield, B76 2RD

## Meeting Minutes

<b>Meeting Date &amp; Time</b>	3 March 2020	<b>Meeting Location</b>	Walmley Club, Deanery School
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## Attendees & Apologies

	Elected	Ordinary	Guests
Attendees	Keara Causer Victoria Linney Mark Green Dave Rooney Claire Hale Beth Mason Nicola Carter Victoria Hawker	Jenny Wood Helen Fiddler Sarah Paxton Emma Taylor Paul Medicott	Jake Brown Amy Willis Charlie Fiddler Philippa Willis
Apologies	Kirsty Cullen Sam Isley Rebecca Riddell	Chris Williams	

## Minutes

### 1. Welcome, Introductions and Apologies.

### 2. Review of previous minutes.

Minutes from the previous meeting (January 2020) were agreed and signed off.

### 3. Action Point Review.

318 – Open – Table Top Sale – date pending confirmation as 16<sup>th</sup> May 2020 – Ness Isley lead on this event

321 – Closed – Disco date amended

322 – Open – due to bad weather this is still to be collected. We also agreed we should look to purchase 2/3 new Gazebos for the PTFA. These need to be sourced and discussed at the next meeting for sign off on purchase. Action with Claire Hale.

323 – Open – Lighting and path by shed - No update but will chase with school

### 4. Financial position

Recent events have raised a good amount of funds already this years as follows (NB: not accurate to the penny):

£165 - Coffee mornings

£635.41 – 5p Challenge

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£712.20 – Childrens Raffle

**£4381.32 Current Bank Balance** – ringfenced funds amount of **£840**

## 5. Recent Events Review

**Coffee Morning** – A good turn out for the coffee morning, usual parents across KS1 so it would be nice if other parents could support the next one. The team are going to invest in Hot Chocolate (action on KC to purchase).

**Children's Raffle** – Great amount raised and lovely response from the children for this. The format worked again and the feedback from school was very positive. Special thanks to Sarah Paxton and Victoria Linney for sourcing so many amazing prizes.

**5p Challenge** – Fantastic amount raised across the school. The children from school have suggested that the timescales for the event hadn't been made very clear and so for the next time a specific end date would be good. Also it was felt the jars were too large. It is understood this event is rested for 2021 and Penny War will run again.

## 6. Upcoming Events

**Mothers Day Afternoon Tea** – SOLD OUT – as per last year the tickets sold extremely quickly even with the additional date added. We discussed if there would be any option to add more tickets but the capacity of the room is limited and it would take away from the atmosphere of the event. A meeting was arranged to take the logistics/planning of the event forward. There have been offers of volunteers so it is requested that this be communicated asap.

**Silver Smarties** 2<sup>nd</sup>/3<sup>rd</sup> April – Melanie Crane taking over this event and will get help with the stickers for the tubes. No further update.

**Spring Disco** – Tickets are on sale and the DJ is sorted. There has been feedback that KS2 do not have enough craft left, this action was picked up by Dave to discuss with Melanie Crane. Also KS2 have asked for different items to be able to purchase from the shop such as snap bands, accessories etc. Keara and Helen will have a look at this and trial some products at the next disco.

**Fashion Night** – Event being run as a collaboration of PTFA and Acacia and tickets will be sold via PTA events and paper based where needed. The event is for parents and friends. Tickets going on sale from Friday 13<sup>th</sup> March, flyer sorted and advertising will commence from Thursday 12<sup>th</sup> March. The team running this event is Keara Causer, Kate Davarzadeh and Louise Perry. The event is being hosted by Shop2drop.com and will at no cost to the PTFA if 100 people attend. There will be a licensed bar and refreshments on sale. There will also be the potential for stalls along side the main event.

**Summer Ball – 27<sup>th</sup> June** - Only sold 40 tickets so far so we need a big push. There will be an auction on the night to raise extra funds. Social media push on this and encouragement to buy tickets to ensure the event can go ahead.  
**Please again discuss with groups of friends and try to get people to support the event!**

**Deanery Festival** – 4<sup>th</sup> July – Mark has discussed the inflatables and the date is available. The company have some new items and so Mark is going to get a breakdown of this so we can decide on items and get them reserved. Keara is going to source and secure a DJ for the event. We need a lead for catering this event and so would be grateful of a volunteer to take on the food lead and also a bar lead for the event. A planning meeting to be scheduled before the end of this term to kick start arrangements.

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## 7. Correspondence Received

None

## 8. Funding Requests

We have asked school if there are specific funding requests – no response

## Any Other Business

The meeting was opened for any other business or questions to be raised.

Wet Play Boxes	Keara	As we have not received a funding request from school we discussed what we may like to purchase for school to support learning and enhance school experience. The children in attendance at the meeting were very helpful and agreed that “wet play” activities for each year group would be fantastic.
PTFA Council Meeting	Bex/Keara/ Victoria	Arrange a meeting with the school PTFA council to discuss; Funding Requests – what are the children missing in school? Wet Play ideas KS2 Disco merchandise Deanery Fest 2020
Notice Board	Victoria	Victoria has kindly taken this task to reline with new felt and update once it’s dried out.

Next Meeting: 28<sup>th</sup> April 2020 - 7:30pm – Walmley Social Club