



Deanery C.E. Primary School

Head Teacher: Mrs Jayne Lockett, BSc (Hons), PGCE, NPQH



9 January 2020

Dear Parents

Consultation Evenings – Reception – Year Six

Wednesday 12 February 3.45 pm – 6.00 pm
Thursday 13 February 5.30 pm - 8.00 pm

They will be held in your child's classroom where you will meet with the teacher. All books will be in the central areas for you to view; you should also wait in this area. The class teacher will come to fetch you as near to your allotted time as they are able. Please do not go into the classroom until the class teacher calls you, as they will be in consultation with other parents. Appointments will be made on a first come first served basis and 10 minutes will be allocated for your consultation.

Members of our Governing Body and the PTFA will be available for you to speak to during both evenings. We welcome your comments, so please spend a few minutes talking to them. We really do appreciate your feedback. The governors would very much like to discuss with you, how our Christian ethos and values impact on, and enhance, the children's lives.

We would request that the children and younger members of the family do not attend especially as we are short of room. However, if this is unavoidable please ensure that they are under your supervision at all times and not free to wander around the school. School gates will be locked as usual at 4.00pm and parents should enter and exit through the main entrance of the school. Head Boys and Girls will be available to ensure you reach the correct area. Please note that our school halls may be in use for after school clubs and lettings; you will be guided around this area.

Please return the slip below no later than Wednesday 29 January so that appointment lists can be finalised by the staff. Every effort will be made to allocate appointed times in both Key Stages and as near to siblings as possible, although this cannot be guaranteed.

Yours sincerely

(Jayne Lockett (Mrs)
Head-Teacher

Consultation Evenings – Appointment Request

Name of child: _____ Class: _____

Names and classes of siblings _____

I would like an appointment on: (please indicate which date you prefer and if you would like to see Mrs Lockett)

Wednesday 12 February 3.45 pm– 6.00 pm as close as possible to _____
Thursday 13 February 5.30 pm- 8.00 pm as close as possible to _____

I would like to see Mrs Lockett

Signed: _____ Parent _____ Date _____